

BTG Messe-Spedition GmbH
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SHIPPING INSTRUCTIONS & ORDER FORM



We instruct BTG Messe-Spedition GmbH to organize the transportation of the below mentioned exhibition cargo to fair site by:

truck special truck air freight sea freight

incl. handling on fair site, customs clearance, delivery to booth, handling of empties and/or return transport

Details of consignment:

marks	number / packing	description of goods	gross weight kg	dimensions / volume

Consignee / Exhibitor:	Hall:
	Stand No.:
	Contact Person:
	Mobil phone:
Show:	on site from:
Terms of Delivery:	Free delivered booth, customs cleared
	Commercial invoice value in US\$/€:

Request for insurance:	to be arranged by BTG	Own transport insurance
delivery to fair / exhibition	not necessary	YES NO
period / redelivery	sum insured:	Name of insurance company:
	Exhibition goods: € _____	
	Packaging case: € _____	

Documents attached:	Invoice/s	/ copies
	Packing List/s	/ copies
	Export Declaration	
	Export Licence	No. _____
	Carnet ATA	No. _____

Special Instructions: (letter of credit, bill of lading, etc.)

For safety reasons, the packaging and contents of a consignment can be examined (e.g. spot checks)
 The consignment contains no forbidden items as per enclosure (guideline for classification of forbidden items) of the VO (EG) Nr. 2320/2002 numbers iv) and v),
 as far as these have not been appropriately declared in accordance with ICAO Annex 18 or the valid ICAO/IATA-dangerous goods regulations.

Managing Director: Christoph Rauch Registered office: Langweid/Foret Trade Register No.: 9917 Place of jurisdiction for any disputes arising hereunder is Augsburg	VAT-ID: DE 127474930 We are exclusively working on basis of the German Freight Forwarders' Standard Terms and Conditions 2016 (ADSp 2016), latest edition. More details www.btg.de/ADSP-2016.pdf	We confirm receipt of ADSP 2016: Date: Customer: _____ Name, Company Stamp, Signature
A COMPANY OF BTG - BAVARIA TRANSPORT GROUP	Founding Member of 	